

**GLENWOOD WATER SUPPLY
6792 FM 726 SOUTH
GILMER, TEXAS 75645-8108
Office (903)734-5445
Fax (903)734-6116**

MEMBERSHIP TRANSFER FORM

Water service rights granted by Membership and other qualifications hereby cease contingent upon further qualification of the Transferee in accordance with the Tariff of Glenwood WSC.

By execution hereof, the undersigned acknowledges that the Membership Transfer complies with the terms of one of the following items (1) through (4), thereby qualifying for transfer of Membership in accordance with the laws of the State of Texas.

1. The Membership is transferred by will to a person related to the Transferor within the second degree by consanguinity; or
2. The Membership is Transferred without compensation to a person related to the Transferor within the second degree by consanguinity; or
3. The Membership is Transferred without compensation or by sale to the Corporation; or
4. The Membership is transferred as part of the conveyance of real estate from which Membership arose.

Transferee understands that qualification for Membership is not binding on the Corporation and does not qualify Members for continued water service unless the following terms and conditions are met:

1. This Membership Transfer Authorization Form is completed by the Transferor and Transferee;
2. All indebtedness due the Corporation has been paid;
3. The Transferee demonstrates satisfactory evidence of ownership of the property designated to receive and from which the Membership originally arose; and
4. Any other terms and conditions of the Corporation's Tariff are properly met.

TRANSFEROR:

NAME^

Forwarding Address^

City/State/Zip ^

(_____)_____
Area Code/Phone Number^

SIGNATURE OF TRANSFEROR

DATE

BALANCE DUE PROIR TO COMPLETEING TRANSFER

\$ _____

TRANSFEEE:

NAME^

Mailing Address^

City/State/Zip^

(_____)_____
Area Code/Phone Number^

SIGNATURE OF TRANSFEEE

DATE

FEE: \$ _____

OFFICE USE ONLY:

Account #

Meter EID #

CLOSING DATE:

Final Reading:

Meter Location:

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For:

Phone#/Fax#/Email:

From: GWSC/Kimberly Jenkins

Fax number: 903-734-6116

Date: Closing

Regarding:

Number of pages: 2

Comments: Membership Transfer Authorization when the seller/buyer closes on the property. **All balances on accounts** must be taken care of before transfer. The new owner will need to return the completed transfer form to the office after it is signed by both parties and notarized. This transfer will not be complete until the new owner returns the enclosed document and has made application in our office and transfer fee is paid. They will need to bring with them a copy of their **Warranty Deed** included in their closing documents. The applicant will have ten days to complete transfer. After the tenth day the service will be locked and an additional fee will be accessed.

The office will need to be notified by seller to get a final meter reading.

If you have any question please call GWSC (903) 734-5445.

Kimberly

GWSC